

# Inwardleigh Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the monthly meeting of Inwardleigh Parish Council for the purpose of transacting the following business at the Village Hall on Wednesday 21st May 2025 at 7:30pm Followed immediately by the AGM.

## **AGENDA**

- |                 |   |
|-----------------|---|
| <b>01/05/25</b> | <b>Apologies</b> - To receive apologies   |
| <b>02/05/25</b> | <b>Declaration of Interest on the agenda</b>  |
| <b>03/05/25</b> | <b>Minutes of the last meeting held</b> on 19 <sup>th</sup> March 2025 and the minutes of the extra ordinary meeting on the 30 <sup>th</sup> April 2025- To be agreed and signed as a true record   |
| <b>04/05/25</b> | <b>Reports from West Devon Councillors</b>  |
| <b>05/05/25</b> | <b>Parish Matters</b><br>5.1 Review of the Insurance Policy<br>5.2 Allotments   |
| <b>06/05/25</b> | <b>Reviews:</b>   |
| <b>07/05/25</b> | <b>West Devon Planning Matters.</b><br>7.1 Planning Applications: one<br>7.2 Planning Decisions:one<br>7.3 Planning appeals/Enforcements: Email received.   |
| <b>08/05/25</b> | <b>Road and Footpaths</b><br>8.1 Outstanding Road and Footpath issues - road closures.<br>8.2 New issues identified   |
| <b>09/05/25</b> | <b>Finance</b><br>09.1 Balances on the account and payments for authorisation.<br>09.2 AUDIT 2025 – 2025<br>09.2.1 To approve and sign the Certificate of Exemption from limited assurance review.<br>09.2.2 To approve and sign the Summary of Receipts and Payments for year ended 31st March 2025.<br>09.2.3 To agree and approve the Fixed Asset Register for the year ended 31 <sup>st</sup> March 2025.<br>09.2.4 To agree and approve the Fixed Asset Risk Assessment for the year ended 31 <sup>st</sup> March 2025.<br>09.2.5 To note the Annual Return Explanation of Variance. |
| <b>10/05/25</b> | <b>Inwardleigh Councillor's Matters</b>   |
| <b>11/05/25</b> | <b>Clerk's Report - Parish Council</b>  |
| <b>14/05/25</b> | <b>Minor Matters and Items for Future Agenda</b>  |
| <b>15/05/25</b> | <b>Date of next meeting: Wednesday 16th July 2025 in the Village Hall at 8pm</b>  |
| <b>16/05/25</b> | <b>Meeting closed at:</b>   |

# **AGM**

**17/05/25**      **Apologies** - To receive any apologies

**18/05/25**      **Declaration of Interest on the agenda**

**19.05.25**      **Election of Chairman and Vice Chairman**

19.1 To receive nominations for Chairman and to receive the Chairman's declaration of acceptance of office form

19.2 To receive nominations for Vice Chairman and to receive the Chairman's declaration of acceptance of office form

19.3 Outgoing Chairpersons speech if applicable.

**20.05.25**      **Register of interests** - Councillors to notify the clerk of any changes.

**21.05.25**      **Review dates for the following policies:-**

21.1 Financial Regulations, Code of Conduct Code of conduct,  
Training and Development Policy, Complaints procedure.

21.2 Discuss bank signatories

**End of formal business**