

# INWARDLEIGH AND FOLLY GATE PARISH COUNCIL

The Annual General Meeting of the Parish Council will take place remotely on Wednesday 3<sup>rd</sup> June 2020 at 7.30pm, via Microsoft Teams.

It will be followed by the June meeting of the Parish Council.

Members of the Public are Welcome. To be invited as a guest for the meeting please contact the clerk at [inwardleigh@mail.com](mailto:inwardleigh@mail.com) at least 3 hours before the meeting start time.

## AGENDA

1. Apologies for absence and list of those present.
2. Declarations of interest for items on the Agenda.
3. Election of Chairman.
4. Chairman to sign Declaration of Acceptance of Office form.
5. Election of Vice-Chairman.
6. Minutes of the AGM 2019.
7. Matters Arising.
8. Annual Statement of Accounts:
  - a. To include completed and reconciled finance book, completed minute book and all relevant documents, including the Annual Return for inspection.
  - b. If Councillors approve of the above, Chairman to complete Statement of Assurance part of the Annual Return, Chairman and Clerk to sign. Decision to be made on Internal Auditor.
9. Review of Annual Subscriptions, DALC.
10. Review of Donations/Grants
11. Review of Clerks Salary.
12. Review of Insurance and Risk Assessment.