

Inwardleigh Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the AGM and the monthly meeting of Inwardleigh Parish Council for the purpose of transacting the following business. A combined agenda for the AGM and meeting of Inwardleigh Parish Council to be held at the Village Hall on Wednesday 15th May 2024 at 7:30pm

AGENDA

- 01/05/24 Election of Chairman and Vice Chairman**
1.1 To receive nominations for Chairman and to receive the Chairman's declaration of acceptance of office form
1.2 To receive nominations for Vice Chairman and to receive the Chairman's declaration of acceptance of office form
1.3 Chairpersons speech if applicable.
- 02/05/24 Apologies** - To receive apologies
- 03/05/24 Declaration of Interest on the agenda**
- 04/05/24 Minutes of the last AGM meeting held on Wednesday 10th May 2023 and minutes of the meeting held on the 20th April 2024-** To be agreed and signed as a true record
- 05/05/24 To consider any applicants for co-option**
- 06/05/24 Reports from West Devon Councillors and Sgt Otley.**
- 07/05/24 Parish Matters/Reviews:**
7.1 D Day
7.2 Reviews -
7.3.1 Dates for meetings in 2025
7.3.2 Asset register
7.3.3 Review the Insurance Policy
7.3.4 Risk Assessments
7.3 Loose Dogs in the parish.
- 08/05/24 West Devon Planning Matters.**
8.1 Planning Applications:
8.2 Planning Decisions:
8.3 Planning appeals/Enforcements:
- 09/05/24 Register of interests updates.**
- 10/05/24 Road and Footpaths**
10.1 Outstanding Road and Footpath issues - road closures.
10.2 New issues identified
- 11/05/24 Finance**
11.1 Balances:
11.2 **AUDIT 2023 – 2024**
11.2.1 To approve and sign the Certificate of Exemption from limited assurance review.

11.2.2 To approve and sign the Summary of Receipts and Payments for year ended 31st March 2024.

11.2.3 To agree and approve the Fixed Asset Register for the year ended 31st March 2024.

11.2.4 To agree and approve the Fixed Asset Risk Assessment for the year ended 31st March 2024.

11.2.5 To note the Annual Return Explanation of Variance.

11.2.6 To approve the Statement of Internal Control for the year ending 31st March 2024.

12/05/24 Councillor's Reports

12.1 To consider any Councillor reports

13/05/24 Clerk's Report - Parish Council

13.1 To consider any training needs for councillors.

14/05/24 Minor Matters and Items for Future Agenda

15/05/24 Date of next meeting: Wednesday 17th June 2024 in the Village Hall at 8pm

End of formal business

Inwardleigh Parish Council

Meeting dates for 2025

Wednesday 8th January

Wednesday 12th February

Wednesday 12th March

Wednesday 9th April

Annual Parish Meeting – Wednesday 14th May

Wednesday 14th May (Parish Council Annual General Meeting)

Wednesday 11th June

Wednesday 9th July

Wednesday 10th September

Wednesday 8th October

Wednesday 12th November (Budget and precept)

Wednesday 10th December