

INWARDLEIGH AND FOLLY GATE PARISH COUNCIL

The Annual General Meeting of the Parish Council will take place on Wednesday 16th May 2018 at 7.30pm, in the Side Room of the Folly Gate Parish Hall.

It will be followed by the May meeting of the Parish Council.

Members of the Public are Welcome to Attend.

AGENDA

1. Apologies for absence and list of those present.
2. Declarations of interest for items on the Agenda.
3. Election of Chairman.
4. Chairman to sign Declaration of Acceptance of Office form.
5. Election of Vice-Chairman.
6. Minutes of the AGM 2017.
7. Matters Arising.
8. Annual Statement of Accounts:
 - a. To include completed and reconciled finance book, completed minute book and all relevant documents, including the Annual Return for inspection.
 - b. If Councillors approve of the above, Chairman to complete Statement of Assurance part of the Annual Return, Chairman and Clerk to sign. Decision to be made on Internal Auditor. Decision to be made on possible exemption to an external audit.
9. Review of Annual Subscriptions, DALC.
10. Review of Donations/Grants
11. Review of Clerks Salary.
12. Review of Insurance and Risk Assessment.