

INWARDLEIGH PARISH COUNCIL

Minutes of the Annual General Meeting held on Monday 22th May 2017 at 7.30pm, in the Side Room of the Folly Gate Parish Hall.

1. Present: Councillors: Terry Kempster (Chairman for this meeting), Ian Dennis, Carol Timms, Tim White, Ken Williams, J F (Clerk), Mike Davies (WDBC), Tony Leech (WDBC).

Apologies: Cllrs, Phillip Piddington , David Sykes, Kevin Ball (DCC & WDBC)

2. Declarations of interest: Cllr Dennis and Cllr Williams declared an interest in Item 10.

3. Election of Chairman. Cllr Terry Kempster, was proposed by Cllr Dennis seconded by Cllr Williams. It was agreed unanimously to elect Cllr Kempster as Chairman.

4. Election of Vice-Chairman: Cllr Tim White, was proposed by Cllr Dennis seconded by Cllr Williams. It was agreed unanimously to elect Cllr White as Vice-Chairman.

5. Minutes of the Annual Meeting 2016: were signed as correct.

6. Matters Arising: Asbestos management Cllr Ian Dennis agreed to carry out the annual inspection.

7. Annual Statement of Accounts: The Clerk handed out the finance books and the completed Annual Return for inspection. Mrs Dennis has carried out an internal audit. The accounts were approved by all present and signed by the Chairman and the Clerk.

8. Appointment of Internal auditor: Mrs M Dennis, was proposed by Cllr Dennis seconded by Cllr Timms. It was agreed unanimously to appoint Mrs Dennis as internal auditor for the year 2017-2018.

9. Review of Grants: It was agreed to award the same grants as in the previous year. These will be paid as follows: West Devon Citizens' Advice Bureau £50, Okehampton and District Community Support Group £50, Parish Newsletter £40, Graveyard Fund £150.

10. Review of Clerks Salary: An increment of 37.56p/hr is due in July. This was agreed by all present

11. Review of Insurance and Risk Assessment. Insurance: The three year long term agreement ends on 1 June 2017. The clerk had obtained 3 new quotes, it was agreed to take out an LTA for the next three years with Inspire using AXA. The cheapest of the three quotes and the company recommended by Came & Co brokers, at a cost of £666.08 for the year. Risk assessment: A risk assessment was carried out.

The Chairman thanked the Councillors for their support and work in the past year. The meeting closed at 8.30pm.

Signed.....Chairman

Date.....